



**CYRUS DALLIN ART MUSEUM**  
**Minutes**



Date: Tuesday, July 14, 2020  
Time: 7:00pm  
Location: Conducted by Remote Participation

Members present: Sarah Burks, Co-Chair, Tracy Skahan, Susan Gilbert, Annemarie Delaunay-Danizio, Chris Costello, Ellen Aamodt, Michael Borgasano, Geraldine Tremblay

Others present: Chuck Luca, Molly Harper, Mark DeCew, James McGough, Trustee Emeritus, Peter Middleton

**Minutes**

**1. Executive Order on Remote Participation**

S. Burks reviewed the Executive Order on Remote Participation

**2. Discussion of anti-racism statement**

S. Burks distributed and read the revised solidarity statement. It was updated based on feedback from multiple sources. We discussed as a group our thoughts on whether or not to issue the statement and if yes, the context.

C. Luca to reach out to D Johnson to discuss further.

**3. Board of Directors Report**

G. Tremblay reported that we have two new directors: Andrew Jay and Jim Charnley.

S. Burks mentioned H. Leavell's statement regarding her talk at the MFA and on FB. H. Leavell had been watching conversations about the Menotomy Hunter – how it is used by different groups in town.

**4. Collections/Curatorial:**

No discussion.

**5. Operations/Facilities:**

We discussed the status of sandwich board sign. We should have a new board when we open.

S. Burks mentioned reopening plan – that J. McGough should speak with the docents about being at the museum and in contact with visitors. J. McGough mentioned that he spoke with Peter Middleton and brought up what to do with people having to be outside in inclement weather (if applicable).

M. DeCew said that there are guidelines about a self-certification checklist. C. Luca mentioned similar issues with the Cutter Gallery. They were discussing staggered start and arrival times for visitors – what is the occupancy and ability to schedule people to come in. S. Burks can measure the gallery to see how many people we can fit in each gallery.

M. DeCew had a discussion with a facility similar to ours and their opening plan which is limiting to six people plus staff. We also discussed posters that need to be displayed, six feet separation, online ticketing, etc. M. DeCew to distribute link to their re-opening plan. M. DeCew has list of museums and what their opening plans are.

S. Burks said that we will check with docents about re-opening before we advertise an opening date.

**6. Review of Minutes:**

E. Aamodt made a motion to approve the minutes of May 12, 2020 as corrected. C. Costello seconded. Unanimously approved by roll call vote.

**7. Volunteers' Report:**

No report since closed.

**8. Events Calendar**

Postponed until next meeting

**9. Marketing/Publicity**

Postponed until next meeting

**10. New/Old Business**

Postponed until next meeting

**11. Review of Action Items**

S. Gilbert reviewed and will distribute accordingly.

Meeting adjourned at 9:09pm

Next meeting is scheduled for Tuesday, August 11, 2020 at 7:00pm